

**BOW FIELD HIRE**

Bellwood, Ifield Wood, Crawley, West Sussex RH11 0LE  
T. 01293 511088 W. bowfieldhire.co.uk E. weddingcars@bowfieldhire.co.uk

**BOOKING FORM**

Please complete in block capitals

Date Of Wedding Or Event.....

Name Of Bride.....

Name Of Groom.....

Collection Address.....

.....Post Code.....

Telephone Number.....

**HIRE START TIME This is your departure time**.....

Church/Ceremony Venue Address.....

.....Post Code.....

Time Of Ceremony.....If R.C state length of service.....

Reception Address.....

.....Post Code.....

Special Instructions.....

.....

Extra Photo Location (call for quote).....

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**HIRE FINISH TIME**.....

Name Of Vehicle	No. of Pass 1st Trip to Ceremony	No. of Pass 2nd Trip to Ceremony	Number of Pass To Reception
CAR 1			
CAR 2			
CAR 3			

STANDARD HIRE CHARGE	£
2nd Trip To Ceremony Venue: @ £30 Per Vehicle <b>MAXIMUM</b> 3 miles each way for each trip	+ £
Extra Photo Location	+ £
Additional Time (Calculated in 1/2hr Units)	+ £
Additional Mileage (Price Banded)	+ £
<b>TOTAL HIRE CHARGE</b>	= £
<b>DEPOSIT</b> Non Refundable Non Transferable	- £
<b>BALANCE</b>	= £

Office Notes	Deposit Rec
	Bal Due By

**NON REFUNDABLE DEPOSIT PAYMENT:**

Up to 2 vehicles - £100 per vehicle.  
3 or more vehicles - 50% of total hire charge.

**BALANCE PAYMENT:**

Up to 2 vehicles: I agree that any outstanding balance payment will automatically be debited to my card details 6 weeks prior to the date of hire.

3 or more vehicles: I agree that any outstanding balance payment will automatically be debited to my card details in two stages: 50% 12 weeks prior to the date of hire and the remaining balance 6 weeks prior to the date of hire.

I agree a cancellation fee of 10% of any outstanding balance will apply if I cancel my booking at any time up to 85 days prior to the date of hire and the appropriate fee will be debited to my card details immediately.

I agree if I cancel my booking 84 days or less prior to date of hire the balance in full will be due and the outstanding balance will be debited to my card details immediately.

I agree that any addition of time to the agreed hire period will be by prior arrangement and will be charged at £65.00 and payment will be due by the balance due date.

If I have not made prior arrangements, I agree that I will be charged at an increased rate of £80.00 + £10 admin fee and payment will be due immediately. All charges are per half hour per vehicle and in either case will be accommodated only if time permits.

I understand and expressly accept upon booking that the majority of Bow Field Hire vehicles are of an age whereby they do not have the benefit of modern technology and precision engineering and therefore there is an increased risk of mechanical failure. In the event of the breakdown of a vehicle prior to or during the hire period, any reimbursement will be proportionate taking into account any journeys completed or partly carried out, administration and other expenses already expended. In the event of temporary vehicle breakdown causing a delay up to 30mins., claims for refunds or compensation will not be accepted.

I have supplied credit/debit card details to make a non refundable deposit payment and all other payments which become due. I agree to provide alternative card details should my card be declined or reach its expiration date prior to any payments becoming due.

**YOU MUST SUPPLY YOUR CARD DETAILS BELOW**

Debit Card      Credit Card      Please Circle

NUMBER.....

Exp. Date.....Start Date.....Sec. No.....  
Credit card fees 3.0% Amex 3.75% Debit Card 0%

**Hirers Details**

Name.....

Address.....

.....

Tel. No.....

Mobile.....

Email.....

Signature of Hirer.....

I have read, accept and agree to be bound by Bow Field Hire Terms and Conditions of Booking in full.

Print Name.....

Date.....

Full T's & C's at www.bowfieldhire.co.uk